New Hampshire Orchid Society

Board of Directors Meeting

May 14, 2016

**Attendance**

Present: President Steve Ski, Vice President Steve Tacopina, Treasurer Sasha Crotty, Secretary Adrienne Giovino, Trustees Bob McGrath and Jim Petry, and Past President Norm Selander-Carrier

Absent: Trustees Chuck Anderson and Leigh Coolidge

Committee Chairs: Joanna Eckstrom, Risk Management; Jean Stefanik, Conservation

Guests:

**Opening**:

President Steve Ski called the meeting to order at 10:23 AM. Steve Chairman;

Steve T. moved that the previous month’s minutes be approved with minor amendments. Trustee Bob McGrath seconded the motion. The motion was approved.

**President**

* We have a signed contract for 2017. Anna is working to get us a multiyear contract. Mike working on getting a show weekend hotel package.
* Nominating Steve T will be stepping down as VP. Norm asked Adrienne who will consider it.
  + Due to time contrainsts, Steve Tacopina has tendered his resignation.
  + Chuck Andersen will step down as trustee. He has one year left. So we need a third person to replace Chuck. Steve S. can appoint with board approval
  + Jim Petry can serve another term
  + Bob has one year left on his second term
  + Leigh can serve another term
  + Need two trustees
    - JuLeen Stacy and Anita Walker have volunteered to stand for trustee
  + Susan Usseglio will stand for secretary
* Our tax exempt status has been confirmed.
* Show sponsorship update: we need to fill out an online form for TD Bank with our tax ID.

**Vice President**

* Speaker Schedule
  + June – Dr. Kristen Uthus, New World Orchids at Bethany Chapel
  + July – TBD
  + August – Picnic
  + September – IPA Focus on Phals Day
  + October – Alan Koch
  + November – Fred Clarke
  + December - Holiday Party
  + January 2017 - open
  + February 2017 Pre-show
  + March 2017 New member/windowsill growing speaker from NY
  + April 2017 – Marni Turkel or Stig Dahlstrom?
  + May 2017 – Auction
  + June 2017

**Treasurer**

* We have $22,472.28 in checking with total assets of $43,917.64. The expense manifest for May of $943.21 needed to be approved. Norm made a motion to accept the expense manifest; Adrienne seconded the motion. The motion passed.
* Sasha presented the 2016-2017 budget. This will be published in the July and August newsletters. Paper copies will be available at our July and August meeting. Norm moved to accept the budget. Steve T. seconded. The motion passed.

**Secretary**

* Nothing to report.

**Committees**

Annual Auction:

Advertising/Publicity:

AOS and affiliated societies:

Conservation:

Editorial:

Election:

Hospitality:

Library: Still need a librarian.

Membership: We have 152 memberships.

Newsletter:

Nominations:

Show:

New England Orchid Shows: Summer Fest in Northampton will be held on Friday, June 24th and Saturday, June 25th.

* Risk Management: Bylaw update suggestions from Joanna. Joanna and Norm started this update last July.
  + Membership
    - Two-person membership: what is the mechanism in place to make sure they both allowed to both?
      * They get two votes at our meetings
  + The newsletter is a member benefit, so should it be available online only to members?
  + What is the official communication channel? Email or USPS? Some members receive the newsletter by USPS. Joanna recommends to define it as USPS or email.
  + Is the treasurer bonded? Currently, no.
  + Continue doing conflict of interest statement
  + Ensure proper time sequence is followed for announcing nomination committee, announcement of slate, budget, etc.
  + Ensure meeting announcements by email or mail are received before the meeting.
  + If voting electronically, confidentiality must be protected but we must be able to track.
  + If board meetings occur by conference call or the internet, we need to have provisions to let members know ahead of time so they can attend. Wotes need to be done by roll call, not yay or nay.
  + Membership list needs to be available to members only to protect confidentiality of members. It is.
  + Show chair has been chosen
  + Bylaws reviewed and updated soon. Ask people to join the committee.
  + Next steps for revision: Norm asked Joanna to make suggestions. Joanna will send out a revised document to the board.

Show Table:

Website Management:

**Miscellaneous**

**New business**

Twin State is contemplating dissolving after September 2016. Discussion on how to attract their membership was tabled to a future meeting.

Steve S. moved to adjourn the meeting. Norm made a motion with Bob seconding. The motion passed and the meeting was adjourned at 11:28 AM.

Respectfully submitted,

Adrienne Giovino, Secretary