New Hampshire Orchid Society

Board of Directors Meeting

February, 2018

**Attendance**

Present: President Andrea Deachman; Trustees: Anita Walker, Jim Petry, Lee Brockmann, Adrienne Giovino; Treasurer Sasha Crotty; Secretary Susan Usseglio;

Absent: Trustee; Vice President Bob Richter; Past President Steve Smyrychynski (unable to attend taking Chuck Wingate to hospital due to injury entering meeting hall today);

Committee Chairs

Guests:

**Opening**:

* President called the meeting to order at 10:28 AM.
* Motion made (Adrienne) to accept January meeting minutes; motion seconded (Jim Petry); passed.
* Information needed for the annual show program to be provided by Wed/Thurs.
* Trophies for the show will be delivered on Monday; bowls are in-hand.
* Tickets for the show dinner can be purchased online.
* Culture sheets needing to be copied and provided at the annual show (Lee Brockmann).
* This year’s Diamond Award recipient. – Norm Selander-Carrier
* Nutmeg Orchid Show March 16 – 18, 2018 setup-breakdown needed.
* Amherst Orchid Show February 24 set-up, February 25 breakdown – Lee Brockmann set-up and will transport plants to show. Please provide information if your plants are going.
* Handbook and Bylaw discussion tabled until the March meeting. Both files need to be converted to a text file for updating.

**Vice President**:

* Speaker Schedule
  + - December 2017 – Holiday Party
    - January 2018 – Francisco Alevanda
    - February 2018 - Annual Show Set-up
    - March 2018 – New Members meeting
    - April 2018 – Open
    - May 2018 – Member Auction
    - June 2018 – Jason Fisher
    - July 2018 – Jay Fall
    - August 2018 – Picnic
    - September 2018 – IPA
    - October 2018 – Thomas Sanflew
    - November 2018 – Allen Koch
    - December 2018 – Christmas Party
  + Most of the speakers needed for 2018 have been selected but questions still needing to be determined.

**Treasurer**

* Treasurers Report: Net Worth: $39,842.41; Checking Account: $20,599.77; Expense Manifest: $12,605.00. Motion made to accept Treasurers report (Adrienne), seconded (Susan) – motion passed.
* PayPal card reader purchased for $27.00. PayPal application needs to be installed on tablet/phone for use.

**Secretary**

**•** Nothing to report

**Committees:**

Membership:

We have a total of 103 paid memberships covering approximately 150+ members.

Advertising/Publicity: Looking for a chairperson

AOS and affiliated societies:

Conservation:

Donation to North American Orchid Conversation Center. Treasurer to provide research and amount of donation. Per Treasurer maximum donation to this point has been $1,000.00. Current balance is $4,400.00.

Annual Members Auction:

Carole Dishong has volunteered to be this year’s chairperson with assistance from Susan Usseglio and Norm Selander-Carrier. Steve Smyrychynski will be providing information that he had accumulated from last year’s auction. Committee to prepare written documentation for future use.

Editorial:

Election:

Hospitality: .

Food needed.

Library:

Dollar amount for Library materials needing to be provided to Theresa (new Librarian).

Newsletter:

Items relating to the newsletter need to be to editor two weeks prior to the meeting. Included, but not limited to, are show table results, President’s message, Minutes of prior general months meeting, photos and any other information pertinent to the membership.

Nominations:

Show:

New England Orchid Shows:

Nutmeg Orchid show 3/17-3/18 – set-up 3/16 – volunteers needed.

Amherst Orchid Society 2/17 & 18; setup 2/23 – Lee Brockmann volunteered. Lee has also volunteered to transport any plants from the members to the show. Please provide information to Lee if your plants need transportation.

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Risk Management:

President to notify town of Bedford regarding injury sustained by Dr. Chuck Wingate and any liability issues resulting from injury (current or future).

Show Table:

Website Management:

Discussed the possibility of linking the NHOS website into the Facebook software for more club exposure.

**Miscellaneous**

**New business**

President moved to adjourn the meeting at 11:41, motion passed and the meeting was adjourned.

Submitted by Secretary Susan Usseglio,