New Hampshire Orchid Society

Board of Director Minutes

June 13, 2020

Revised: 7/11/2020

**Attendance:**

Present: President: Anita Walker; Treasurer: Andrea Deachman; Trustees: Sue Labonville, Lee Brockmann and Secretary: Susan Usseglio

Absent: Past President: Norm Selander-Carrier; Vice President: Dan Demers; Trustee: Bob Cleveland

Committee Chairs:

Guests: Jean Stefanik

**Opening:**

* President called the meeting to order at 09:07AM.
* Sununu’s Executive Order for conducting meetings was discussed. It was determined that NHOS falls under the New Hampshire Attorney General’s Office - New Hampshire Charitable Trusts and they have published recommendations that NHOS will follow. It was determined that we will vote using the emergency declaration order very prudently. A copy of those orders can be found at: <https://www.nhnonprofits.org/sites/default/files/ctu_advisory_on_emergency_declaration.pdf>
* Minutes for March were approved. Motion made by Sue Labonville and seconded by Lee Brockmann; motion passed.
* By-Laws - notification of proposed changes have been disseminated to the membership; Lee has sent via US Mail copies to members that do not have email access. Adrienne Giovino created a link to the website that the membership can utilize to access the proposed by-laws. It is hoped that we will be able to ratify the new by-laws at the Annual Meeting if a quorum is present.
* Nominating Committee: Andrea Deachman has agreed to be the Chairperson for the Nominating Committee and Jean Stefanik will assist. We are looking for persons to fill VP, Secretary and 2 Trustee positions. If unable to find persons willing to accept nominations then we will remain status quo for another year.
* Anita has appointed Norm Selander-Carrier to fill Steve Tacopina’s Past President position. Norm has agreed but will have to relinquish his current responsibility taking pictures of the Membership Show Table. Anita has asked Daryl Yerdon if he would be able to fill Norm role and he has accepted.

**Vice President:**

* At this time there isn’t any information on programs for next year.
* Anita has been working with the Conservation Alliance for July 2020.
* June 2020 - Species Habitat and Hybrid Culture by Alan Kotch via Zoom
* July 2020 – Sex, Lies and Parasites by Steven Beckendorf via Zoom
* August 2020 – Annual Meeting and Picnic at Mason Hollow
* September 2020 – Annual Member Auction
* October 2020 – Annual Show
* November 2020
* December 2020 – Annual Holiday party and AOS Judging is scheduled to take place the first Saturday in December. The Bedford Town Hall has been notified and are OK with our date change.
* January 2021
* February 2021
* March 2021 – Annual Show
* April 2021 – New Members Meeting
* May 2021 – Annual Member Auction
* June 2021 – Fred Clark has agreed to be our speaker the first Saturday in June. The Bedford Town Hall needs to be notified to see if this date can work for our Monthly Meeting.
* July 2021
* August 2021 – Annual Meeting and Picnic at Kelley’s Korner
* September 2021
* October 2021
* November 2021
* December 2021 – Annual Christmas Party and AOS Judging

**Treasurer:**

* Wild Apricot and Affinity Pay has not been paid as yet. Andy has been working with Affinity Pay Representatives to initialize their product which we have been approved for. The Wild Apricot software is scheduled to expire on 6/22. A note has been put into our file requesting that the site not be shutdown.
* Budget for 2021 – Andy is going to prepare two budgets for review. One budget will include 2 Shows and 2 Auctions; the second budget will include 1 Show and 1 Auction.
* June’s Manifest: $1400.00 – Motion made to accept by Sue Labonville and seconded by Lee Brockmann; motion passed.

**Secretary:**

* Prepared and submitted to membership survey requesting their feelings on meeting at the Bedford Town Hall in July and going forward. Utilized Adrienne Gioviano’s assistance.
* Prepared a pdf document of proposed by-laws for membership to review.
* Purchased Zoom License for NHOS Meetings.
* Customized Zoom product to be specific to NHOS.
* Prepared and distributed Zoom information fact sheet for the Membership.
* Prepared audio file of presentation by Alan Kotch (Species Habitat and Hybrid Culture). File to be forwarded to Adrienne Giovino to be included on our website.

**Committees:**

**Annual Member Auction**:

* Still scheduled for September. Vendor participation list along with vendor donation letters have been drafted but not mailed.
* Need to renew Auctria Software License for 2 auctions.
* Discussion needed on what type of auction we will have – in person, virtual or none at all.

**Advertising and Publicity:**

* Andrew Deachman has volunteered to create an Instagram account and then post pictures of the society.

**AOS and Affiliated Societies:**

**Conservation:**

**Editorial/Newsletter:**

* Items need to be to Leigh Coolidge 2 weeks prior to the meeting. This includes but is not limited to: Show results, Presidents Message, Minutes of the prior months meeting, photos and any other information that is pertinent to the membership. Members can submit articles of interest directly to Leigh.

**Election:**

* Need Librarian

**Hospitality:**

* Provided by club members

**Library:**

* Lee Brockmann to purchase “The Compendium of Orchid Genera” by Peggy Alrich and Wes Higgins from AOS for our Library. The cost to AOS Members is $49.00 plus shipping and insurance. Motion made to purchase book by Andrea Deachman and seconded by Sue Labonville. Motion passed.

**Membership:**

* We have one new member.

**Nominations:**

**Show:**

* Go or no-go decision was to be made by July 4 since this was the original drop-dead date for the vendors. After conferring with Leigh Coolidge, it was determined that the date of our next meeting (July 11th) would probably be alright as a drop-dead date for the vendors. Suggestion was made to wait and see what the Governor’s new orders on re-opening would be and how they might impact the show.
* The rest of the show decisions are on hold until the July 11th date.

**New England Orchid Shows:**

* Nothing at this time.

**Rik Management:**

**Show Table:**

**Website Management:**

* UPDATE: Wild Apricot has been renewed.

**Miscellaneous:**

**New Business:**

* Motion made to adjourn at 10:54AM by Andrea Deachman and seconded by Lee Brockmann. Motion passed and meeting was adjourned for presentation by Alan Kotch on “Species Habitat and Hybrid Culture.

Respectfully submitted by:

Susan Usseglio – NHOS Secretary